



COWAN CREEK HOME OWNERS ASSOCIATION, INC.

MINUTES OF SPECIAL MEETING  
FEBRUARY 7, 2017

A Special Meeting was conducted via email to discuss the approval of a flat fee for late HOA Assessments.

The slate of Officers and Directors that was included via email is as follows:

- President – Barbara Edwards
- Vice President – Larry Duke
- Secretary/Treasurer – Anna Smira
- Director – Pat Grant
- Director – Brad Wendland

The proposal was to charge a \$50.00 late fee as opposed to **ARTICLE V – Section 5.02** in the Covenants whereas it states “any Assessments not paid within fifteen (15) days of the due date shall be subject to such late fee or fees as The Board of Directors may set from time to time”.

The late fee charge was approved by a majority of The Board of Directors.

The approval was as follows:

- President – Barbara Edwards
- Vice President – Larry Duke
- Secretary/Treasurer – Anna Smira

Absent were as follows:

- Director – Pat Grant
- Director – Brad Wendland

Barbara Edwards      Larry Duke      Anna Smira  
Barbara Edwards      Larry Duke      Anna Smira

Pat Grant      Brad Wendland  
Pat Grant      Brad Wendland

DATE 3/7/2017